

UNIVERSITY OF PADUA

MASTER'S DEGREE COURSE IN MEDICAL BIOTECHNOLOGIES

REGULATIONS FOR THE THESIS INTERNSHIP

Rules for the submission of the thesis internship application and for the admission to the final examination:

1. Students must have been awarded **at least 30 credit points** in order to submit their thesis internship application.
2. The application must be filled in with the topic intended to be investigated and signed by the Supervisor (a Professor of the Master's Degree Course in Medical Biotechnologies who will supervise the thesis work) and by the External examiner appointed by the Supervisor. If the Supervisor agrees, a Co-Supervisor internal or external to the Master's Degree Course in Medical Biotechnologies or to the University of Padua can also be appointed.
The Double Degree students, both Italian and German, who carry out their thesis work at the University of Padua, must follow the rules below.
The Double Degree students, who carry out their thesis work at the Ulm University, need to be supervised both by a Supervisor from the University of Padua and a Supervisor from the Ulm University, and do not need an external examiner.
3. The **thesis internship application form** (*Annex no. 1*) **must be submitted duly signed** to the Didactics Office of the Master's Degree in Medical Biotechnologies for evaluation and approval from the Didactics Board and/or the President of the Master's Degree Course **at least one month before the expected beginning date of the thesis internship**. The student must also comply with all other deadlines set out by the University regulation issued by the Student Office.

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4. The students who carry out their thesis in Italy, both with Internal or External internship, must complete the **Training Project** and upload it on the reserved area of the online platform of the School of Medicine and Surgery (instructions can be found in the same reserved area), **at least 15 days before the start date**. The printed form must be submitted **duly signed by the student and the company or University tutor** to the Didactics Office of the Master's Degree in Medical Biotechnologies for evaluation and approval from the Didactics Board and/or the professor who is the Rector's delegate for traineeships. The form, countersigned by the Delegate, must be uploaded on the same platform.
5. **At least ten days before the discussion**, the student must deliver the thesis (or a draft version of the same) to the external Examiner.
6. The dissertation of the thesis is to be discussed at the University of Padova (or at the University of Ulm for the students enrolled in the Molecular Medicine curriculum who carry out their thesis work there). The student must send **a progress report every three months both to the Supervisor and to the External examiner**, to be discussed (possibly also via videoconference, in case of internship abroad).

REGULATIONS FOR THE FINAL EXAMINATION

1. The final examination consists in the preparation and discussion of a report ("thesis") on an experimental project carried out in a research laboratory at the University of Padua (**internal internship**) or at other Italian/International Universities, as well as other public and private research laboratories, or at industries, companies and external bodies, based on established agreements (**external internship**). The **thesis must be written and discussed in English** and may be supported by an abstract in Italian and/or German.
2. The **thesis internship must last no less than six (6) months**.
3. The thesis internship and the final examination add 31 credit points (ECTS) to the student's curriculum.

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4. The **discussion of the thesis** is to take place at the University of Padua in front of a Degree Board appointed by the Director of the Department of Molecular Medicine or at the University of Ulm (Germany) for the students enrolled at the Molecular Medicine curriculum who carry out their thesis work there. The supervisor and the external examiner must be present on the day of the discussion.
5. The **final degree grade** is established by the Degree Board, based on the Supervisor's proposal, by adding the grade of the final examination to the weighted average of the study course exams (this grade resulting from the average of the exams, weighted by the relative credit points expressed on a scale of one hundred and ten). The grade of the final examination, also expressed in one hundred and ten, consists in a range of values between 0 and 6 points, to which 2 points may be added if proposed by the External examiner. An additional point is awarded to students enrolled in their second year taking their degree in the July- September- December graduation sessions.
6. When appropriate, the Supervisor shall inform the Degree Board, before the discussion of the thesis, of his/her intention to propose the student for honors. The "**cum laude**" proposal can only be advanced when the weighted average of the grades is not lower than 103/110 or when the weighted average is equal to 101/110 and the student has reported at least two honors in the exams included in the study plan. To award the honors the proposal must be accepted unanimously by the Degree Board.

**Didactics Office of the
Master's Degree Course in Medical Biotechnologies**

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